

Sheepy Magna Church of England PRIMARY School

Prospectus

2026/2027



Welcome to Sheepy Magna Church of England Primary School. We are delighted that you will be joining us and hope that this prospectus will tell you a little about how Sheepy can give your children the best possible start on their long educational journey.

Everybody at Sheepy works very hard to provide your children with a safe, exciting and enjoyable first learning experience. Designed to prepare them well for their future in education, their community and home life, we are very proud of our little school and its big achievements!

We believe Sheepy is a very special place where each child is treated as the individual that they are and that it is a place where everyone can achieve their potential.



I look forward to getting to know you and your children in the future.

Alison Field

Loving relationships exemplify the vision at Sheepy Magna. Pupils and adults are proud to be a part of this harmonious community.

(SIAMS report September 2024)

Starting School

The admissions policy allows for one intake a year. All 4+ children will start at the beginning of the Autumn Term. Children are able to start full time in school from the very start of term, however, as parents; you will know whether your child is emotionally, physically and mentally ready for full time. If you feel that your child needs more time, then please come and talk to us about an alternative and more gradual start to school.

Only the Local Authority can confirm a place at Sheepy Magna CE Primary School, whether you live in the catchment area or otherwise and regardless of whether your child has attended a nursery or a pre-school group associated with the school. For any admission or transfer, parents must complete the Local Authority's application form and send this to the Allocations Section. No child can be admitted without Local Authority authorisation. For detailed information about the allocations process please go to www.leics.gov.uk and search for the Leicestershire Admissions Policy.

Planned Admission Number

The Planned Admission Number is the number of children we are allowed in each year group. Our admission number is 15.

Useful Information

Address: Sheepy Magna C. of E. Primary School Main Road

Sheepy Magna Atherstone Warwickshire CV9 3QR

Telephone/Fax: 01827 880395

Email: officeadmin@sheepymagna.leics.sch.uk

Website: www.sheepymagna.leics.sch.uk

Teaching Staff

Mrs Alison Field – Headteacher and **Designated Safeguarding Lead**. Some PPA cover and supply for the teachers. Responsible for Art, Music and Design.

Mrs Sarah Hall – teaches Portland Class full time, which is made up of Foundation Stage and Year 1 children. She leads the EYFS, Languages and Science. She is also our **Lead First Aider**.

Mrs Amy Pratt – teaches in Cotswold Class – from Monday to Wednesday. She leads our history and geography and our school council.

Mrs Gemma Rose – also teaches Cotswold Class on Thursday and Friday with which is made up of half of our Year 1 and all of our Year 2 children. She is leads Science and Computing.

Mrs Linda Goadby – teaches full time in Swaledale Class with the Year 3/4 children. She is responsible for leading Maths, Collective Worship and RE in school. She is our Senior Teacher and **Deputy DSL**.

Mrs Claire Keys – Mrs Keys teaches in Woodlands Class. She has the Year 5s in the morning and Year 5 and 6 in the afternoon. She leads English, SMSC, PSHE and Healthy Schools.

Mrs Emily Smith – teaches Year 6 in Southdown Class – each morning. She leads Gifted and Talented and also our Eco Committee. In addition, she is our **SENDCo**, and is allocated 1 afternoon for this duty.

All of our teaching staff are experienced and dedicated. We group the children in different ways to ensure that all benefit from small teaching groups and get the help and support on a personal level that they require.

All of our classes are named after breeds of sheep!

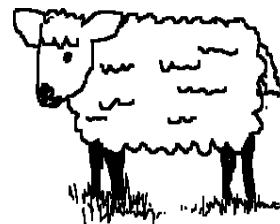
Portland Class (Foundation Stage)

Cotswold Class (Year 1/Year 2)

Swaledale Class (Year 3/Year 4)

Woodlands Class (Year 5 mornings & Year 6 in the afternoons)

Southdown Class (Year 6, mornings only)



Mrs Lynda Croxton - Mrs Croxton is our Office Manager and she is based in the school office and will deal with all your day to day enquiries. She works from 8:30 - 5pm Monday - Wednesday. She also a Deputy **DSL** (Designated Safeguarding Lead)

Mrs Kathryn Cook - our Office Administration Assistant who works alongside Mrs Croxton in the office and is in school each morning until playtime and all day on Thursday and Friday until 3.15pm.

Mrs Marisha Marshall - Learning Support Assistant

Mrs Sam Andrews - Learning Support Assistant

Mrs Chrissie Shilton - Learning Support Assistant based

Mrs Steph Viegus - Learning Support Assistant for a named pupil.

Mrs Marianna Dunne - Learning Support Assistant for a named pupil.

Mrs Kathryn Cook/ Mrs Teresa Greenfield - Midday Supervisors.

Mrs Dunne and Mrs Andrews - Breakfast Club

Mrs Greenfield - After School Club

Mrs Jane Pallet - Cleaner.

Governors

Mr Tom Woollard (Chair) (parent)

Mrs Jude Marshall (Vice Chair) (Co-opted)

Mrs Linda Goadby (staff)

Reverend Julia Hargreaves, Mrs Carol Holmes-Pearce, Mrs Catherine Parkinson (Foundation)

Mrs Lynda Croxton, Mrs Debbie Wood, (Co-opted)

Mr George Absi (parent)

At social times they enjoy the glorious outdoor space. Older pupils take care of younger children. They make sure that no one is left out of their games.

(Ofsted April 2025)

Our Values

These are integral to school life and were chosen by the children for their relevance to Sheepy School. They reflect the Christian distinctiveness and ethos of our Church of England status.

Respect, Truthfulness, Determination, Hope, Forgiveness, Peace, Love, Kindness

Links with other schools

We work very closely with our feeder secondary school, The Market Bosworth School. The children have many opportunities to spend time in the school doing a variety of different activities throughout their time with us. We also have visits from various members of staff.



The Market Bosworth School
An Oxfordshire School

We are part of a collaborative that was set up by the local authority. We are called Charnbos as many of our schools are based either in the Charnwood or Bosworth area. The Headteachers meet regularly and organize activities such as writing moderation. Through peer support we visit each other's schools and provide support for one another's' development priorities.

We also work with a group of small schools within North West Leicestershire who organise many enrichment activities for the children. This group is called the Unity Learning Partnership.



**Unity
Learning
Partnership**

We are members of the Hinckley and Bosworth School Sport and Physical Activity Network. These coordinate and organise many of our competitions. This enables us to compete with around 60 schools in Hinckley & Bosworth area.



Term Dates

Please see our website for details of term dates. We ask that you take your holidays outside of any term dates so that your children do not miss out on any learning. You may be issued with a fine from the local authority if you take your child out of school for holidays.

The School Day

All children and parents wait in the car park until the side gate is opened by a member of staff at 8.40am. Pupils make their own way around the building and into their classrooms where they will find morning activities to start their day. Parents then leave the car park via the pedestrian gate.

Please help your child with independence by allowing them to carry their own bags and belongings.

Key Stage One and EYFS children are provided with a piece of fruit daily, which is offered to them at playtime. EYFS usually have access to this throughout the day too. All children should have a named, refillable water bottle in school which they can access through the day, in order to drink water and keep hydrated.

For the mid-morning break, children may bring a healthy snack of fruit or a biscuit but sweets and chocolate are actively discouraged. However, a chocolate biscuit, such as a Kitkat is fine. Crisps are allowed, as they are a source of carbohydrate.

We are a nut-free school: we have several pupils in school with nut allergies.

Lunchtime

Children can either bring sandwiches from home or have a hot meal. All children in Reception, Year 1 and Year 2 can have a 'universal' free hot lunch. Our dinners are prepared at a primary school with a large kitchen and then delivered to us. Once the children move into Year 3, hot dinners are chargeable and pupils have a greater choice on the menu.

Packed lunches need to be in a suitable container, named on the outside please. No glass bottles, cans or fizzy drinks are allowed. We recommend pupils are given a healthy, balanced meal. Please remember that the children are not encouraged to have sweets or bars of chocolate in school. All children need to have a named refillable water bottle. We encourage children to have regular drinks throughout the day.

Home time

Parents can wait in the car park. Teaching staff will bring the children out into the car park, line them up neatly and then parents are invited to collect their child and leave via the pedestrian gate.

We are aware that sometimes delays are unavoidable but could you please try to contact the school so that your child's teacher can be informed if you are going to be late. If you are more than ten minutes late, without explanation, your child will go into After School Club who charge a small fee for late pickups.

Before and After School Clubs

Breakfast Club runs from 7.45am. A simple breakfast of toast and cereal is available should children want it. We currently charge £4.00 per morning regardless of whether your child has breakfast or not. For early drop-offs (7.30am to 7.44am) we charge £5.

After School Club

There are organised activities running from 3.30pm - 4.30pm, the charge for this is £5. Forms informing parents of the next half terms clubs are given out half-termly and we ask you to sign up for any regular care required.

If your child needs additional support, we ask for notice to be given so that we are able to arrange staffing.

Other extracurricular activities

We have a piano teacher and a guitar/keyboard/drum teacher currently working in school to teach those children who wish to learn to play an instrument. Parents pay these teachers directly and children usually start lessons in Year 3 (Age 7).

Every other year we give the children in Swaledale the opportunity to learn an instrument as part of a whole class tuition. They have a qualified teacher every week for the whole academic year. Some children take the opportunity to carry on learning after their initial first year.

Whilst in Year's 5 and 6, the children have the opportunity to attend a four-night residential visit to an accredited centre for adventure activities, e.g., PGL. In Years 3 and 4 they have the opportunity to attend a two night residential.

We have many visitors in school for a variety of activities which extend and enrich the children's experience of school. We also take the children out of school for a variety of trips throughout the year and we regularly hold themed days and weeks across the school. We take part in a lot of out of school sporting events that are arranged between our partnership schools.



Money

We operate a cashless system. Parents are sent electronic reminders for payments and these can all be made online. You will be given more information about how this works from the office.

Discipline

Our rules are few and they apply to everyone. They all make reference to respect for others, their feelings and property. Children and teachers discuss the rules at the beginning of the school year.

All minor disciplinary problems are dealt with initially by the class teacher, Learning Support Assistant or Midday Supervisor. If the matter is on-going, the child is usually spoken to by one of the Leadership Team. In general, instances of bad behaviour will be dealt with in school. We usually find ways of improving behaviour or attitude and we focus very much on the rewarding of positive behaviour. We want all of our children to feel safe and happy here in school and we have a clear Behaviour Policy, which is available in the office, should you wish to see it.

*Pupils treat each other with kindness and compassion, as modelled to them by staff. This can be seen at breaktimes, when pupils of all ages play well together
(SIAMS report September 2024)*

Absence from school

All schools are required to keep attendance registers as a legal requirement. Attendance percentages are shown and as part of your child's end of year report.

When your child is absent through illness you must contact the school by phone on the day. Where we know a child is absent, it will be recorded in our registers as an authorised absence. Authorised absences are for:

- ❖ Genuine emergencies or medical reasons
- ❖ Other reasons where permission has been sought in advance. This might typically include taking an exam in music or dancing, attending special coaching etc.

In the event of our having no early contact with the home over an absence we will text you to find out the reason for the absence. The DfE collects absence data from all schools, if your child has a high absence rate, we will contact you and try to find ways together of improving attendance.

Holidays

Parents are asked not to book family holidays during term time. Legislation states that parents do not have any entitlement to take their child out of school for holidays and the Local Authority has a fining procedure in place. Parents will be advised that leave for family holidays will be unauthorised. All planned absences need to be applied for in writing and will be discussed by the Senior Leadership Team as to whether they will be authorised or not.

Illness whilst at school

Small bumps and grazes that happen in school, which are not considered serious enough to need medical attention, are dealt with by one of our trained staff and recorded in an accident book, a note is sent home to let you know what happened. Whenever one of our staff feels there is a need to have a bump checked out, we will contact you at home or at your work place. We will also contact you to collect your child should they fall ill at school. The office has an up-to-date file showing every child's address, telephone number and contacts. Please ensure that the school is notified immediately of any changes in contact numbers.

If there is a medical reason why your child should not take part in swimming or P.E lessons please make sure the teacher knows by sending a note with the child or passing a message via the office. If your child has been sick or has had a bout of diarrhea, they should be kept at home for 48 hours after the last incident and then should only return to school if they have eaten and not been unwell again.

Children needing to leave the premises during the day

Where a child needs to go home, for whatever reason, please make sure they are collected. We never allow children home during the day unaccompanied and you will need to sign them out. Where, for whatever reason, a child is collected or requested to leave early by an adult not known to us, prior notice should always be given by the parent/carer. The school reserves the right to ask for identification. Where the teacher responsible feels uneasy about this arrangement, the

school reserves the right to refuse to let the child go home with someone we don't know. Please do not put us in this difficult position.

Following cases of contested custody please ensure the school knows exactly which parent has the legal right to collect a child from school.

Safeguarding

Sheepy School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

"I like the way safety procedures are in place and rigorously adhered to on a daily basis BUT in a friendly way." Parent of a Year 5 child – Parent's Questionnaire

Our School Uniform

Our school colour is **red**. Our supplier is called 'Learn in Style', based in Hinckley. You can purchase from the shop and try on clothes or via the webpage: support@learninstyle.co.uk

Telephone: 07985340626; for more information. You can also purchase uniform from many supermarkets and you do not need to have our Sheepy logo on most uniform items.

Uniform: Grey/ black trousers or shorts or a grey pinafore or skirt, a red gingham dress in summer, white or red polo shirt, red sweatshirt and smart black school shoes (not trainers).

We do expect all pupils to wear **our Sheepy PE kit**. This comprises: A red, with a black stripe, T-shirt, matching black shorts and trainers or pumps. We also have a Sheepy hoodie, which many children like, this is an optional item but it does keep them warm in the cooler weather. In addition, you can purchase separately **plain**, black jogging bottoms.

Children in Cotswold, Portland and Swaledale may come to school in their PE kits on their PE days so they don't have to worry about getting changed.

All the uniform items look exactly the same, so they need to be clearly marked with your child's name. Pupils are responsible for the safety of their own possessions.

Shoes

Children need smart school **shoes** to be worn in the classroom. These should be proper shoes and not black trainers as this causes confusion. They should also have a pair of trainers or pumps in school for PE and for playing in the trim trail or on the field.

Jewelry, Hair and Accessories

Jewelry is not recommended in school except for a small watch (no alarms please) and if your child has pierced ears, small stud type earrings only should be worn. Children with pierced ears must remove their earrings for P.E. and swimming. Any hair, shoulder length or longer, should be tied back and kept out of children's eyes. Pupils are expected to have a sensible hairstyle and we would appreciate it if parents, carers, or guardians only allow children to have creative haircuts during holidays so that by school time, these designs have grown out. Pupils must not wear hairstyles deemed by the school to be 'extreme'. Hair accessories should be in-keeping with the school's smart style and colour theme and not be too large. No makeup or nail varnish is to be worn in school.

Medicines in school

The administration of medication is strictly controlled by regulations supported by our own policy which is modelled on Local Authority guidelines. Children requiring medication can be divided into 2 categories:

- 1) Children suffering with chronic illnesses such as: diabetes, asthma, severe eczema, epilepsy. Parents of these children will have discussed the need for medication and may bring their medicine to school. This must be clearly labelled with the child's name and the dosage required.
- 2) Children with short term illnesses such as coughs, colds, sickness etc.

If your child has been on short term medication and is well enough to return to school before the course of medicine has finished a member of staff will administer the medication and this will be logged and signed in accordance with guidelines. Please ask at the office for a copy of our Medical Conditions in School Policy and also our Administration of Medicines Policy.

Inhalers

Each inhaler should be labelled with the child's name. All the asthmatic children need duplicates for home use, so there is not a panic when one is left at school or at home. Inhalers are kept in the classroom so that pupils can access them quickly. Children who go to swimming lessons must take their inhalers with them. It is imperative that the office knows about all asthmatic children.

Local Traffic

At the beginning and the end of the school session, traffic conditions here are very crowded. Parents should not park on the zigzags outside the school and please do not block residents' driveways. The best place to park is in the lay-by or on the right hand side of Mill Lane, leaving at least 10 metres between the first car and the junction. You can also park in the estate and walk along the footpath at the back of the school. The car park is for the use of staff and visitors only, at all times.

The School Curriculum

In their first year, children follow the Framework for the Early Years Foundation Stage which comprises of seven areas of learning and development. Three areas of learning, called the *prime* areas reflect the key skills and capacities all children need to develop and learn effectively. These three areas are:

- Communication and Language
- Physical Development
- Personal, Social and Emotional Development.

There are the four *specific* areas, through which the prime areas are strengthened and applied. These are:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design.

In Reception there should be an equal focus on all areas of learning and the curriculum is based

largely on structured practical work, problem solving and purposeful play. The children are encouraged to become independent, ready for their final term in Foundation Stage, where their work becomes more structured in preparation for the move to Year 1.

The rest of the school follows the National Curriculum for primary schools. This consists of the core subjects of:

- English, Mathematics, Science, Computing, History, Geography, Art, Design and Technology, Religious Education, Music, French, Relationships and Sex Education, and Physical Education.

We teach many subjects through a themed topic approach, where several subjects may be being covered within one topic. We also teach children about our British Values; diversity through our Windows to the World scheme; PSHE; as well as environmental studies on a local and global scale; and awareness of current affairs in the wider world. We aim to give every child a broad curriculum and to prepare them for life in modern Britain and ensure they are ready for high school and beyond.

In all subjects, children are taught through a balance of class, group and individual teaching and learning activities. Children are encouraged to become independent learners. For more detailed information about our curriculum please see our website.

We have enrichment days each half term. These are opportunities for children to extend their learning in different ways. These have been on a variety of themes and include: Eco, French, Careers, Healthy Schools.

The Christian vision encourages pupils to 'work together as one'. Empowered by this, they collaborate to seek out ways to help the environment and natural world. They have a strong sense of stewardship and are passionate about taking action to reduce pollution and damage to the planet.
(SIAMS September 2024)

Special Educational Needs and Disabilities

The Special Educational Needs and Disabilities work in school is led by Mrs Smith who works closely with support services and outside agencies. Our work is governed by 'The New Code of Practice for Special Educational Needs'. Parents are always consulted if there is a need for a child to be put on the school record of special educational needs or is identified for one of the intervention groups to help boost progress. Our SEND Policy and Local Offer is available on our website.

Higher Attaining Pupils

We also carefully identify our pupils who are high attainers and who show a gift or talent in any aspect of the curriculum or school. Groups are set up through the school year for children to fully recognise their talents and we work closely with other local primary schools to ensure these children are given maximum opportunities.

Religious Education and Collective Workshop

Religious Education is compulsory for all children within the framework of the National Curriculum. Our R.E. lessons encompass all major faiths. In our Religious Education lessons, we want the children to have the chance to further their own knowledge and understanding of other people's customs and beliefs. Our work here is organised so that the children have the chance to gain an insight into the major faiths represented in our country. We hope all our children will use this knowledge to develop a tolerance and respect for the concept that different people have very different beliefs.



As a Church of England School, our assemblies are based on the Christian faith. We have a short daily collective worship led by a member of staff. We hold an Achievement Assembly each Friday, in school to celebrate good work, behaviour and attitudes.

Parents are invited at several points in the year to various class or whole school assemblies for special occasions such as Easter - please look out for these on our newsletters. Quite often, we will use the church for whole school special assemblies due to the space that it provides as well as strengthening our links with the church and its community.

Homework

We send a variety of activities home: many are concerned with English and Maths as well as extra topic work and research, particularly for the older children.

Reading and its associated skills is a really important part of homework. Young readers need to master individual sounds and blends. Older, more experienced readers need to read widely and experience a range of authors and genres. We ask that you sign your child's diary if they have read with you or you know they have read independently.

Teachers may send work home to be finished. This is usually when a child has been given ample classroom time to accomplish a task but the finished work has been of a poor standard, is too short or was lacking in detail.

Homework is designed to complement and support children's learning, not be an obstacle in the path of their having a fuller social life through which lots of learning takes place.

Equal Opportunities Statement

Discrimination on the basis of colour, CULTURE, origin, sex, faith or ability is UNACCEPTABLE in OUR school and every child, member of staff and other members of the school community will endeavour to further this objective by personally contributing towards a happy and caring environment and by practising a policy of equality of opportunities.

We aim to educate, develop and prepare all of our PUPILS, whatever their sex, CULTURE, origin, faith or ability for life in modern Britain.

Hearing about Work Done in School

Each child will have a Home/School diary that is an important link between parents and teachers. There is a space for you to sign this weekly to ensure you have seen any information it contains. We also use an app called 'Seesaw' and we send out a QR code to help you set this up. There is a Parents' Evening in October, after the teachers have had the chance to get to know their new class. You will be able to look at your child's books and discuss progress with their teacher. There is an additional Parents' Evening in the Spring Term. We will report regularly to you about how your child is progressing and whether they are achieving their targets. At the end of the academic year a short, formal report will be sent home to inform you of how your child has performed.

We also regularly invite parents in to look at and listen to specific work done in school. In the past this has included poetry reading, music demonstrations, International Day, dance and flag making. All teachers have an app called Seesaw, through which they can message parents and share and celebrate good work. They will help you to set this up when your child starts school with us.

Parent's and Teacher's Association (PTA)

This group gives you the chance to make new friends and also to support the school by taking part in social and fund raising events. The PTA has worked hard in previous years and has donated huge amounts of money to the school. These donations help to enhance every child's enjoyment of school. These have included the funding of 'The Den', refurbishment of the trim trail and a new canopy for outside play. They have most recently helped towards the cost of our wooden permanent gazebo, which all classes enjoy using. We are always looking for new helpers and ideas and would welcome any support from new members. All parents and staff are automatically members of the association and a list of committee members is published after the AGM in September.

Helpers in School

Everyone working here appreciates the involvement of parents and other helpers in the daily work of the school. I am pleased to have this opportunity to thank them all. Anyone wishing to join them will be most welcome, whether it is to hear children reading or sharing specific skills that you have. Please speak to Mrs Croxton or Mrs Cook if you would like to become involved and the checks we do to ensure our pupils are kept safe.

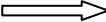
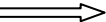
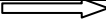
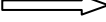
Charging for School Activities

Activities, can sometimes be subsidised, but parents will be asked to make a contribution towards the cost. Whilst no child would ever be excluded from these events for failing to contribute, the school reserves the right to cancel events where insufficient contributions have been offered. Please see our Charging Policy for more details.

Pupils are pleased and proud that they attend this small village school. They feel safe, calm and happy. Pupils develop warm and trusting relationships with staff. (Ofsted April 2025)

Complaints Procedure

Occasionally a parent can be unhappy with something in school. Here at Sheepy we have a very clear complaints procedure.

Unhappy?		
See your child's class teacher		
Satisfied?		Yes 
No		
See the Senior Teacher or Headteacher		
Satisfied?		Yes 
No		
See the Headteacher and the class teacher again		
Satisfied?		Yes 
No		
See the Chair of Governors		
Satisfied?		Yes 
No		
See members of the Governors Complaints Committee		
Satisfied?		Yes 
No		
Contact the Local Authority, County Hall, Glenfield, Leicester, LE3 8RF		

Please remember that at Sheepy and are always happy to try and talk things through and work together to resolve any worries or concerns. Please do get in touch via the phone, text or email.

We hope that you and your child enjoy your time here with us at our lovely little school, where we do our best to '*Work together as a family for all to flourish*'.